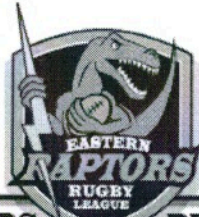


HOME GROUND
COLCHESTER RESERVE
COLCHESTER ROAD
BORONIA VIC 3155
TEL:



CORRESPONDENCE
EASTERN RAPTORS RLC
PO BOX 4781
KNOX CITY CENTRE VIC 3152
WWW.EASTERNRAPTORS.COM.AU

EASTERN RAPTORS RUGBY LEAGUE CLUB

COMMITTEE POWERS OF DELEGATIONS (See Rule 43)

Version History

Version	Date	Authors	Summary of Changes
1.0	24/10/13	R Sharp	Document Initialisation

Acceptance

Position	Approval Date	Version	Name	Next Review
President	24/10/13	1.0	Jo Leiper	9/2014
Secretary	24/10/13	1.0	Kelly Rowell	

Inconsistency With The Constitution

If there is any inconsistency between the terms of this Policy and the Constitution, then (to the extent permitted by law) the Constitution will override this policy, and will apply, to the extent of that inconsistency.

Powers of Delegation

The Committee may delegate to a member of the Committee, or a Sub Committee or staff, any of its powers and functions other than:

- 1) The Committee's power to make a delegation;
- 2) A duty imposed upon the Committee by the Act or any other law;
- 3) Powers and functions specified on the Act of an office holder i.e. the President, Vice President (Rule 46), Secretary (Rule 47) and Treasurer (Rule 48 and 70); and,
- 4) Powers, functions and rights of the Association and its members (Rules 5, 13, 32, 34, and 38).

The delegation must be in writing and for the purpose of the Committee's needs, any Committee approved delegations will be signed on behalf of the Committee by the President – noting that the Committee may, in writing, revoke a delegation in whole or in part where such a document will also be signed on behalf of the Committee by the President.

The Committee therefore makes the following delegations where the delegate acts with the authority of the Committee and is subject to the same performance standards as the Act imposes on the Committee (see Rule 45).

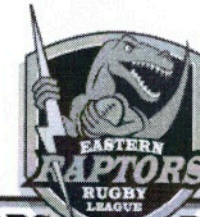
Appointments

- The Executive Committee may appoint and remove a Head of Sponsorships and Grants.
- The Executive Committee may appoint and remove a Head of Marketing and Media.
- The Executive Committee may appoint and remove a Head of Canteen.
- The Executive Committee may appoint and remove a Head of Trainer.
- The Executive Committee may appoint and remove an Equipment Manager.
- The Secretary as a delegate may nominate an Assistant Secretary however the Executive Committee has the power to appoint and remove an Assistant Secretary.
- The Treasurer as a delegate may nominate an Assistant Treasurer, however the Executive Committee has the power to appoint and remove an Assistant Treasurer.
- The Director of Fundraising as a delegate may nominate a Merchandise Manager, however the Executive Committee has the power to appoint and remove a Merchandise Manager.



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KNOX CITY CENTRE VIC 3152
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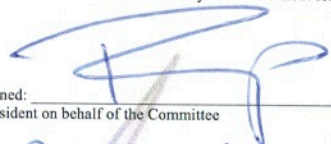
(Certain appointments are reserved for the Committee to make given its duty of care to players such as those for Team Coaches, Team Managers, First Aid Officers, and Grounds Managers)

Sub Committees

- The Director of Coaching may establish and chair a Coaching Sub Committee whose purpose is to facilitate the operational execution of appropriate training, games
- The Director of Fundraising may establish and chair a Fundraising Sub Committee.
- The Director of Facilities may establish and chair a Facilities Sub Committee.
- The power to appoint a Disciplinary Sub Committee is reserved for the Committee.

Finance

- The Treasurer may expend funds on behalf of the Association up to the limit of \$200.00 without requiring approval from the Committee (Rule 69(3))
- Purchases over the amount of \$201.00 require Executive Committee approval and the signing of a Purchase Approval Form by the Treasurer and President.
- Purchases over the amount of \$300.00 require two quotations (unless there is a sole supply arrangement (i.e. Utilities Bills etc) and the signing of a Purchase Approval Form by the Treasurer and President.
- Purchases over the amount of \$500.00 require two quotations unless there is a sole supply arrangement (i.e. Utilities Bills etc) and the signing of a Purchase Approval Form by the Treasurer, President and Secretary.
- The Treasurer may maintain a petty cash float up to the limit of \$100.00 (Rule 69(6)).
- The Head of Canteen may maintain a float for game days and functions up to the limit of \$120.00

Signed: 
President on behalf of the Committee

Date: 20 / 11 / 14



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