

EASTERN RAPTORS

Rugby League Club & Touch Association Inc

Association Registration No A0056201U



2020

ANNUAL

GENERAL

MEETING

Sunday 18 October 2020 via Zoom

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The Eastern Raptors would like to acknowledge the Wurundjeri and Bunurong people of the Kulin Nation on whose land we play and gather. We pay our respects to their Elders; past, present, and emerging.

AGENDA

1. Welcome
2. Apologies
3. Minutes from previous Annual General Meeting
4. Business arising from previous minutes
5. Tabling of Reports
 - President's report
 - Treasurer's report
6. Positions to be declared vacant
Resignation of Committee and all volunteers
7. Election and appointment of new Executive Committee
 - President
 - Vice President
 - Secretary
 - Treasurer
 - Director of Coaching
 - Director of Facilities
8. Election and appointment of new General Committee
 - Sponsorship Manager
 - Fundraising Manager
 - Head Trainer
 - MPIO
 - Uniform Manager
 - Merchandise Manager
 - Touch Co-ordinator
 - Touch Teams Manager /Financial officer
 - Canteen Manager
9. General Business
 - Life Memberships
 - Jackson Taylor MP - State Member for Bayswater
10. Next Annual General Meeting

PRESIDENT'S REPORT

I would like to acknowledge the Wurundjeri and Bunurong people of the Kulin Nations, on whose land we play and gather. I pay my respects to their Elders, past, present and emerging.

Due to COVID-19 there was no rugby league season in 2020.

Under normal circumstances, this report is easy to write. It is a reflection of the past twelve months' work, a chance to review what we did right, celebrate our successes and to analyse any places we can work on, so we can continue to improve the club. When you don't play any rugby league for a season it can be difficult to find the positives, but we do have some and they are definitely worth celebrating.

The Summer of 2019/2020 was another successful season for our touch football family. Thanks to Richard McMurray and Tim Baird for facilitating the season. There were 8 teams with 103 men, women and teenagers registered.

Touch football continues to grow and it has proven to be a great addition to the club. The benefits it provides are more than financial. Not only are we facilitating a great sport that gets people active and fit, but we also have a presence at the club over summer. Playing a version of Rugby league that is visible to the public is a great tool to draw in new members for our regular season.

While we were busy with touch football, our senior men and women were preparing for the 2020 season with a strong pre season program. Little did we know at the time that it would be training for a hectic schedule of netflix and lockdown.

Some Rugby League was played. Not a lot, but some. The senior men's team, some of our senior women and our U13 girls all managed to get some games in before the season was abandoned.



The senior men and women were involved in a preseason nine's tournament at Casey Fields. This was in conjunction with the Melbourne Storm playing their final preseason game at the fields. The calibre of football played on the day was high. Our men won several games against first grade clubs and impressed all. Our senior women were also represented on the day and loved the opportunity to play football in front of a great crowd.

A trial match against Frankston Raiders in March was the only game played at Colchester Reserve this year. The under 13 girls were super excited to be able to play against a brand new team. A great game in beautiful conditions. The senior men impressed again when they managed to hold out the Raiders and win. Unfortunately these were the only games played. Not long after the trial match, we were put into various stages of lockdown and were unable to continue to operate .

Before being shut down due to COVID-19, we were able to train for a few brief periods. To be able to do this we had to implement and adhere to strict safety and hygiene procedures. A massive thank you to Lynne Simpson for liaising with council and VICNRL and preparing all of our paperwork. Thank you also to Rose Ousley, Kevin O'Neil and Jasmine Dalen from the executive committee for overseeing the implementation of the new procedures. Also to the coaches that trained under the covid conditions, thank you. It's not an easy task to make sure your players are maintaining a 1.5m distance at all times.

Although we might not have had many positives on the football field, we do have several positive things to celebrate. Namely, the delivery of brand new change room facilities, a much needed upgrade to our humble clubrooms and a new indigenous jersey for our competition grades.

Keys to the new facility were handed over in May (with an official opening still to come). A brand new facility containing four dedicated change rooms, two medical rooms, a referee's change room, disabled toilet, office and storage space makes sure we are able to provide a safe and clean environment to operate from in the future. The new change rooms will allow us to attract new female members as they have their own dedicated spaces. The clubroom was given a facelift as well. We can't wait to get back and celebrate the new look with all of our members. Thank you to Knox Council for delivering these upgrades.

A new indigenous jersey was introduced for our competition grades. The design was done by one of our members Kristina Kay. The club is so proud to have such a positive representation of indigenous culture on our jersey. We can't thank Kristina enough for her input and we look forward to taking the field in 2021 in these amazing jerseys.



I would like to say thank you to Rose Ousley for her service as Treasurer. Rose has been on the executive committee for four years while also team managing and doing a number of other roles around the club.

Thank you to Alex Pynor for his service as Senior Coach and Ben Smith as Senior Manager. The team wouldn't be here without Alex and Ben's initial input.

We would like to welcome Charles (CJ) Williams as the new senior coach for season 2021. The club is excited to see where CJ takes the team in the coming seasons.

I would like to thank all the executive committee and the general committee for volunteering this year. The club could not function without your time, passion, energy and love.

Trent Ousley



TREASURER'S REPORT

Eastern Raptors Rugby League Club and Touch Association Inc.

Financial Statements

1st October 2019 through 30th September 2020

(Unaudited)

The committee members of the Eastern Raptors Rugby League Club and Touch Association declare that in the opinion of the committee, the financial report:

Presents fairly the financial position of the Eastern Raptors Rugby League Club and Touch Association as at 30 September 2020 and its performance for the period ended on that date and the notes to the financial statements comply with accounting policies outlined in Note 1 to the financial report.

At the date of this declaration, there are reasonable grounds to believe that the Eastern Raptors Rugby League Club will be able to pay its debts as and when they become due and payable.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

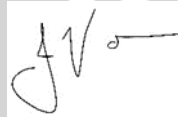
Treasurer:



Date: 10/10/2020

Rose Ousley

Vice-President:



Date: 11/10/2020

Jasmine Vassallo

Secretary:



Date: 12/10/2020

Lynne Simpson

2019-20 Starting Total (banked): \$25,269.40 | Target: \$25,000.00 | Finish Total (banked): \$24,746.90

Due to the COVID-19 Pandemic, the 2019-20 season was cut short. No official Rugby League matches were played by the Eastern Raptors and limited training sessions were held. The season was officially called off by NRL VIC, in accordance with state government regulations from July 2020.

This year, the Committee implemented a non-refundable deposit upon online registration with an added option to purchase uniforms. The uniforms were pre-ordered with a new supplier (ISC) to take advantage of their early bird discount. These initiatives together with NRL team fee refund (\$6,309) and Local and State Government Sporting Club Grants (\$2,500) were major contributors to ensuring the Club's financial stability during the most unstable season endured in Club history. Thank you to Knox Council for withholding tenancy fees and completing works.

Overall income \$29,873.89 vs Overall expenditure \$30,396.39

Both income and expenditure were low this season due to the COVID-19 restriction on operations.

Most income was generated by a non-refundable registration deposit which majority paid when completing the online process via MySideline, total \$14,087.99. Despite the season folding, players supported the club by purchasing uniforms totaling \$1,755. A Bunnings BBQ fundraiser was held in October 2019 as well as a 2019 End-of-Season Auction for a donated signed Storm Jersey. These fundraising efforts gained the club \$2,958.20. Increased revenue reported in Grants and Donations from previous season.

Out-of-pocket difference for Uniforms total \$7,650.55, however this will allow for 2020-21 immediate distribution and lower costs for next season. Considering NRL Registration fees were refunded, Electricity and Gas was the next highest expense at \$4,303.34 mainly due to the construction of the new facilities and refurbishment of the old pavilion. Incurred 2019-20 Season celebration costs (including trophies) of \$1,978.15 was a reduction on previous years. Small increase in expenditure was reported in Insurance, Fundraising and Media Renewal.

2018-19 unresolved issue: The club is seeking reimbursement from Struddys for poor quality items of approximately \$1,200. %5 Loyalty rebate also yet to be received because of dispute.

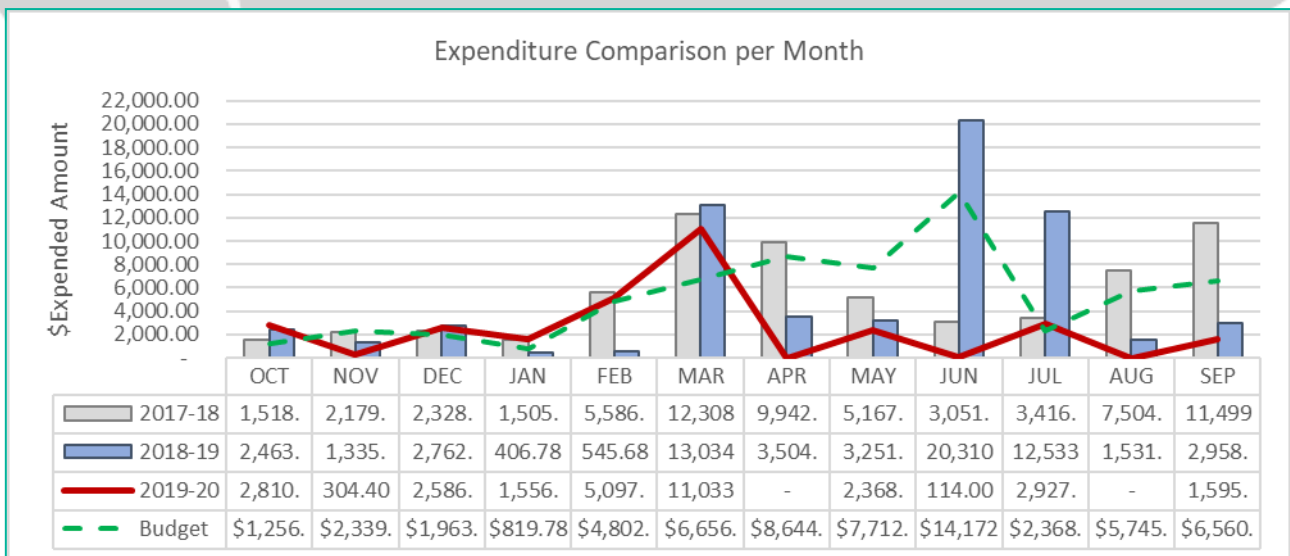
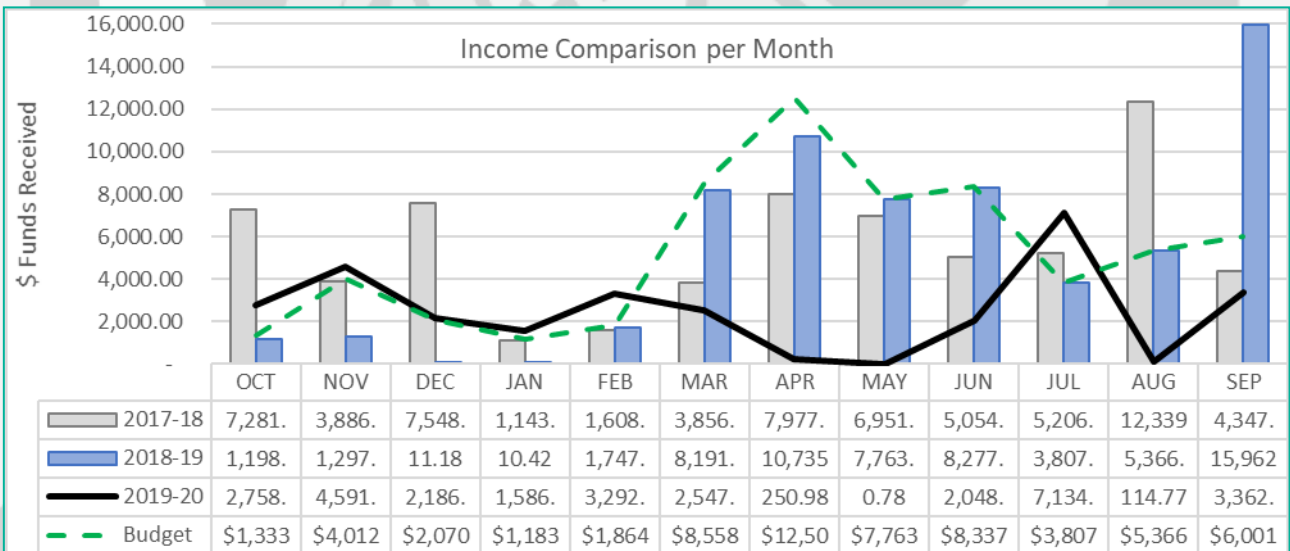
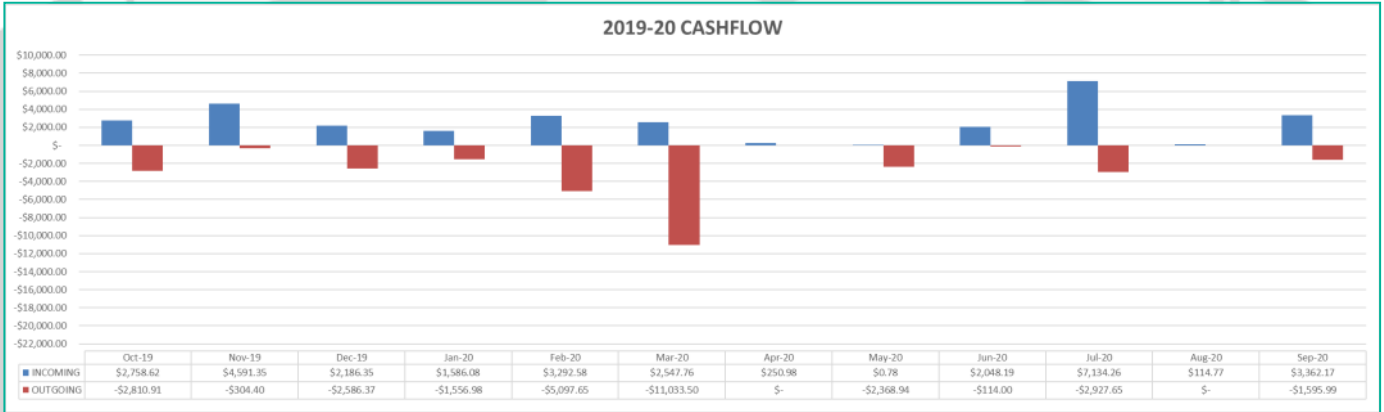
The club remains in a good financial position for the 2020-21 Season with thanks to the above, our loyal supporters and the understanding of all our paid members plus dedicated Committee.

Much appreciation to everyone involved.



CASH FLOW

Eastern Raptors Rugby League Club and Touch Association: October 2019 – September 2020 (Unaudited)



BALANCE SHEET

Eastern Raptors Rugby League Club and Touch Association: October 2019 – September 2020
(Unaudited)

Assets		2019	2020
Current Assets			
a	Cash	\$ 25,269.40	\$ 24,746.90
	Accounts receivable		
b	Inventory	\$ 2,293.10	\$ 2,293.10
	Prepaid expenses		
	Short-term investments		
	<i>Total current assets</i>	\$ 27,562.50	\$ 27,040.00
Non Current Assets			
c	Property and equipment	\$ 28,284.59	\$ 28,284.59
	Leasehold improvements		
	Equity and other investments		
d	Less accumulated depreciation	(\$17,011.27)	(\$20,765.74)
	<i>Total Non Current Assets</i>	\$ 11,273.32	\$ 7,518.85
Other Assets			
	Deferred income tax		
	Other		
	<i>Total Other Assets</i>	\$ -	\$ -
Total Assets		\$ 38,835.82	\$ 34,558.85
Liabilities and Owner's Equity			
Current Liabilities			
	Accounts payable	\$ -	
	Short-term loans	\$ -	
	Income taxes payable	\$ -	
	Accrued salaries and wages	\$ -	
e	Unearned revenue	\$ 3,179.50	\$ 2,086.50
	Current portion of long-term debt		
	<i>Total current liabilities</i>	\$ 3,179.50	\$ 2,086.50
Long-Term Liabilities			
	Long-term debt	\$ -	\$ -
	Deferred income tax	\$ -	\$ -
	Other	\$ -	\$ -
	<i>Total long-term liabilities</i>	\$ -	\$ -
Club Equity			
	Investment Capital	\$ -	\$ -
f	Accumulated Holdings	\$ 33,349.14	\$ 34,442.14
g	Retained Earnings	\$ 6,152.68	\$ 2,307.18
h	Retained Earnings Operating Profit (Loss)	-\$ 3,845.50	-\$ 4,276.97
	<i>Total owner's equity</i>	\$ 35,656.32	\$ 32,472.35
Total Liabilities and Owner's Equity		\$ 38,835.82	\$ 34,558.85

INCOME STATEMENT

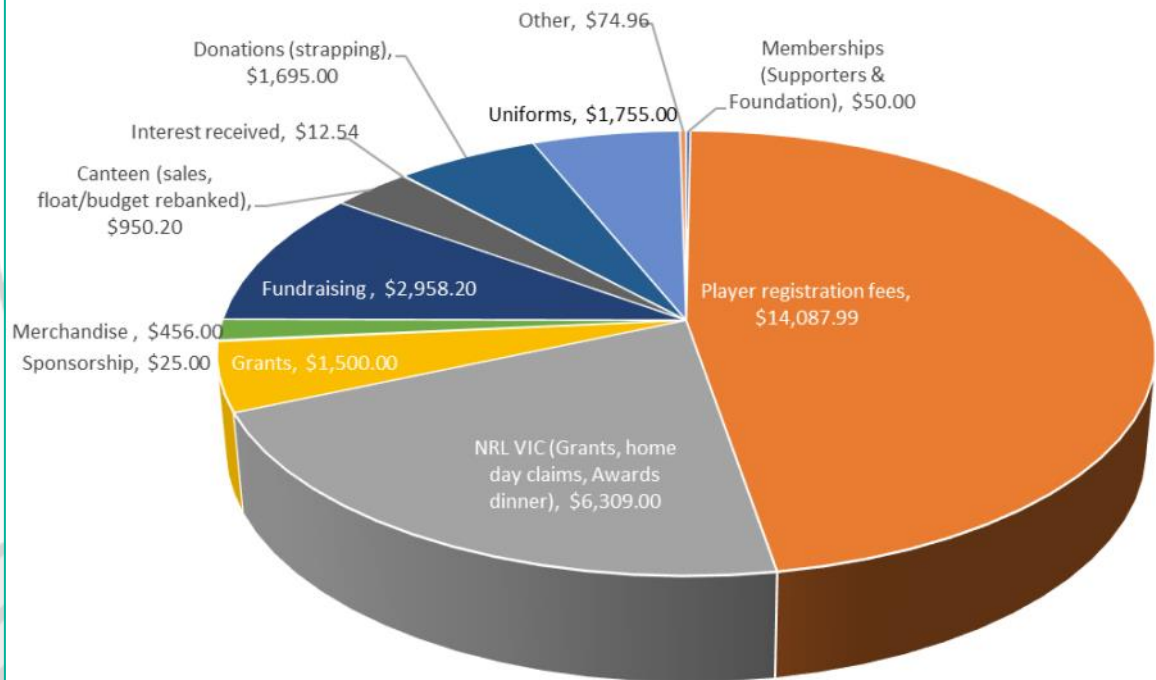
Eastern Raptors Rugby League Club and Touch Association: October 2019 – September 2020 (Unaudited)

INCOME	FYE 2019	FYE 2020
Memberships (Supporters & Foundation)	\$150.00	\$50.00
Player registration fees	\$26,034.98	\$14,087.99
NRL VIC (Grants, home day claims, Awards dinner)	\$960.00	\$6,309.00
Grants	\$0.00	\$1,500.00
Sponsorship	\$600.00	\$25.00
Merchandise	\$4,918.95	\$456.00
Fundraising	\$9,181.60	\$2,958.20
Raffles	\$316.00	\$0.00
Canteen (sales, float/budget re-banked)	\$7,412.45	\$950.20
Interest received	\$113.62	\$12.54
Donations (strapping)	\$528.10	\$1,695.00
Electricity & Gas - other tenants	\$617.89	\$0.00
Uniform	\$0.00	\$1,755.00
Other	\$13,536.08	\$74.96
Total Income	\$64,369.67	\$29,873.89

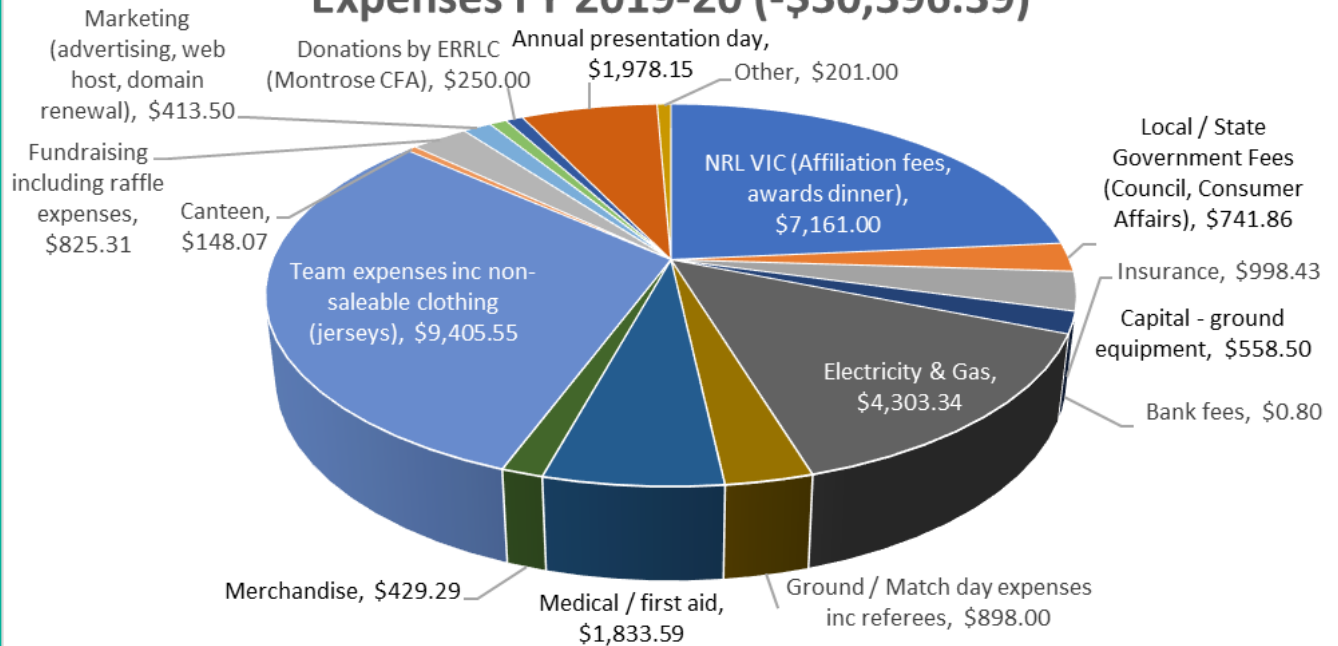
EXPENDITURE	FYE 2019	FYE 2020
NRL VIC (Affiliation fees, awards dinner)	\$12,694.45	\$7,161.00
Council fees / Ground fees	\$6,330.71	\$741.86
Insurance	\$954.47	\$998.43
Audit fees	\$0.00	\$0.00
Bank fees	\$7.20	\$0.80
Bad debts	\$0.00	\$0.00
Capital - ground equipment	\$13,656.08	\$558.50
Capital – equipment	\$49.35	\$0.00
Electricity & Gas	\$5,185.15	\$4,303.34
Ground / Match day expenses inc referees	\$1,091.25	\$898.00
Medical / first aid	\$1,819.77	\$1,833.59
Merchandise	\$4,796.25	\$429.29
Team expenses inc saleable clothing (jerseys)	\$10,699.83	\$9,405.55
Canteen	\$2,207.83	\$148.07
Fundraising including raffle expenses, events	\$682.22	\$825.31
Administration (printing / stationary)	\$0.00	\$0.00
Marketing (advertising, web host, domain renewal)	\$42.90	\$413.50
Petty Cash	\$0.00	\$250.00
Donations by ERRLC	\$250.00	\$250.00
Annual presentation day (inc. Trophies)	\$3,093.77	\$1,978.15
AGM	\$294.10	\$0.00
Other	\$783.85	\$201.00
Total Expenses	\$64,639.18	\$30,396.39

Operating Profit (Loss):	2019	2020
Total Income (brought forward)	\$64,369.67	\$29,873.89
Total Expenses (brought forward)	- \$64,639.18	- <u>\$30,396.39</u>
Less Depreciation	-\$6,979.61	\$3,754.47
Operating Profit (Loss)	-\$7,249.12	-\$4,276.97

Income FY 2019-20 (\$29,873.89)



Expenses FY 2019-20 (-\$30,396.39)



LEAGUE

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 30 SEPTEMBER 2020

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

In order to assist in understanding the financial statements of the Eastern Raptors Rugby League Club and Touch Association, the following explanations of significant accounting policies adopted in the preparation of these statements are as follows:

Financial Reporting Framework

This special purpose financial report has been prepared for the distribution to the members to fulfil the Committee's financial reporting requirements under the Accounting Standards and the Associations Incorporation Act Victoria 1981. The accounting policies used in preparation of this report, as described below are consistent with the financial reporting requirements of the Eastern Raptors Rugby League Club and Touch Association and with previous years, and are, in the opinion of the Committee appropriate to meet the needs of members.

The report has been prepared in accordance with the following Accounting Standards:

- AASB 101 Presentation of Financial Statements
- AASB 108 Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 107 Cash Flow Statements
- AASB 110 Events after the Balance Sheet Date
- AASB 116 Property, Plant and Equipment
- AASB 118 Revenue

No other Accounting Standards have been applied.

The financial report has been prepared on a cash basis, and its historic costs does not take into account changing money value, or except where stated, current valuations of non-current assets. The accounting policies adopted have been consistently applied with those of the previous year.

Taxation

The Eastern Raptors Rugby Club and Touch Association is a Not for Profit Organization and under the Associations Reform Act 2012 is categorized as a Tier 1 Organization is not registered to pay income tax nor GST and is not legally required to audit accounts.

Property, plant and equipment

Property, plant and equipment is expensed at the time of the cash outflow.

Income and grants

Grants recognized as revenue in the reporting period which were obtained for a particular purpose, have been applied to that purpose.

Expenses

Expenses are recognized when the Eastern Raptors Rugby League Club and Touch Association makes payments resulting from the purchase of goods and services.

2. BALANCE SHEET

Notes to Balance Sheet

Cash in the bank on 30th September 2020 minus bad debt (unpaid invoices from 2019 season).

Merchandise unsold including ERRLC hats, t-shirts, bags, playing shorts, beanies, hoodies, polos, fidget spinners, can coolers and stickers.

Includes assets with straight line depreciation applied.

Accumulated straight line depreciation across non-current assets valued over \$300.00.

Includes bad debts (see note 4.f).

Bank balance from last year plus profit/loss from this year.

Refer to working account spreadsheet from 1st October 2019 to 30th September 2020.

Refer to Income Statement. Total Income minus total expenses.

NOTE: Store credit with Rebel Sport \$706.63, Store credit with Sportsmart \$44.81, Kennards Hire \$100.00 voucher.

3. INCOME STATEMENT – INCOME

Notes to Income Statement

A. REGISTRATIONS & UNIFORMS: Invoice for registration fees and uniform were billed together as separate line items. Deposit required at time of online registration. Itemised reports exported from MySideline for online payments.

2019-20 PLAYER CREDIT: Registration fees paid minus non-refundable deposit.

Name	In credit for 2020-21 season
Hako Lalic	\$120.00 (= \$170.00 - \$50)
Brandon Watts	\$158.94 (= \$258.94 - \$100)

B. FUNDRAISING: Bunnings BBQ on 06/10/2019 and sale of signed Storm Jersey for end of 2019 Season Auction.

C. MERCHANDISE: Limited sales due to COVID-19 restrictions.

2018-19 MERCHANDISE CREDIT: Unknown orders paid for which have not been placed in previous season.

Name	In credit for 2020-21 season	Item Description
Sam Matairakula	\$ 175.00	3 x XL hoodies, 1 custom
Kobe Sellar	\$ 66.00	1 x M Hoody with custom
Ed Johnson	\$ 55.00	Polo

D. DONATIONS/GRANTS/SPONSORSHIPS: Grants received from State and Local Government to assist with operation of clubs (ie; utility bills). Donations received from Rabbi Andrew McIntyre and Kay Hickey. Refund from Mooroolbark Festival (Sponsorship) for cancelled event due to COVID-19 restrictions

E. SUPPORTING MEMBERSHIPS: Rose and Trent Ousley.

4. INCOME STATEMENT – EXPENSES

Notes to Expense Statement

- A. COUNCIL, TFA & VRL AFFILIATION FEES includes Knox Council fees, TFA Competition Fees, NRL Referee expenses, NRL Competition fees and Awards Dinner table costs.
- B. MERCHANDISE: New apparel ordered when deposit paid reducing risk of unclaimed/not paid stock.
- C. PLAYER UNIFORM: Outstanding quality issue with Struddy's 2019 order. Secretary is liaising with Struddys for reimbursement of retained stock.
- D. ELECTRICITY & GAS: Usage reduced due to COVID-19 restrictions.
- E. AGM fees not recorded as the printing of the AGM booklet cannot be completed prior to 30 September 2020.
- F. GROUND / MATCH DAY EXPENSES: Includes Referee payments.
2019-20 REFEREE CREDIT: Touch Games a Referee has not been paid for.

Name	In credit for 2020-21 season	Item Description
Trent Ousley	\$340	No. of Matches x \$20 per Match

BAD DEBTS: invoices not paid (not applicable for 2019-20) – info retained from 2018-19 season include:

Name	Description	Amount	Invoice #
	REGO	\$ 108.40	2019-0037
	REGO	\$ 108.40	2019-0037
	REGO	\$ 108.40	2019-0037
	REGO	\$ 149.60	2019-0006
	REGO	\$ 149.60	2019-0006
	REGO	\$ 75.50	2019-0017
	REGO	\$ 215.00	2019-0080
	REGO	\$ 60.60	2019-0052
	REGO	\$ 105.00	2019-0110
	REGO	\$ 100.00	2019-0111
	REGO	\$ 60.00	2019-0112
	REGO	\$ 160.00	2019-0109
	REGO	\$ 160.00	2019-0114
	REGO	\$ 160.00	2019-0056
	REGO	\$ 160.00	2019-0116
	SENIOR MEN REGO	\$ 980.00	2019-0122
	Total	\$ 2,860.50	

Consolidation of income labels.

Other includes an unknown amount received. Not enough detail displayed in bank statement to reconcile Payer or reason for payment.

Consolidation of expenditure labels.

Donation from ERRLECTA to Montrose CFA for 2019 Christmas Celebration.

Other includes Australia Post, Post Box Renewal.

2020 COMMITTEE OF MANAGEMENT

President: Trent Ousley

Vice President: Jasmine Vassallo

Secretary: Lynne Simpson

Treasurer: Rose Ousley

Director of Coaching: Vacant

Director of Facilities: Kevin O'Neill

Head Trainer: Nathan Allan

Team Manager Liasion: Elise Suhle

Touch Co-ordinator: Richard McMurray

Touch Treasurer: Tim Baird

MPIO: Linda Michelson

Sponsorship Manager: Michael Simpson

Fundraising Manager: Vacant

Uniform Manager: Kristina Kay

Merchandise Manager: Shanna Gardam

Canteen Manager: Jo Friend

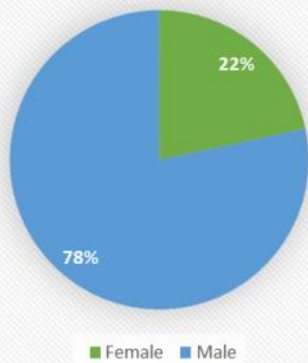
2020 REGISTRATIONS SNAPSHOT

Despite an extremely disrupted preseason leading in to the eventual abandonment of the 2020 season for both senior and junior teams, our registrations were tracking well to be up on last year, with 157 registered participants. 70% of 2019's participants had re-registered for this season, a fantastic figure given the challenges faced by many families this year. Furthermore, 29% of 2020 registrations were first time members of our Club, showing a pleasing trend toward future growth.

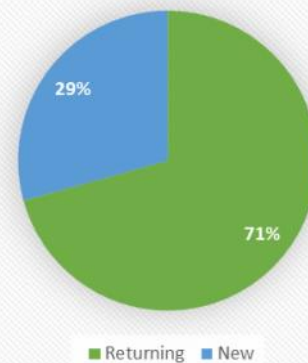
Approximately 22% of our registered participants this season were female, a number we hope to see increase over coming seasons.

Overall this season's registration figures provide much hope for the future of our small but mighty club going forward.

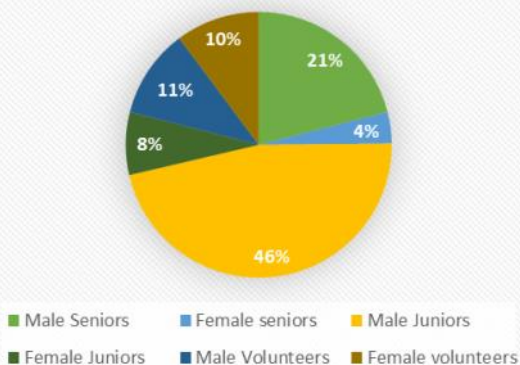
Registrations by Gender



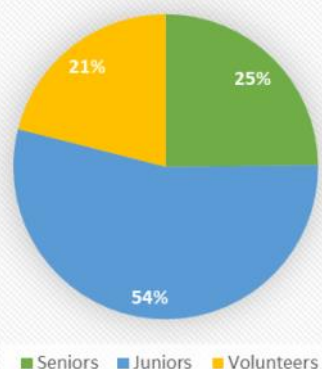
Returning v New Registrations

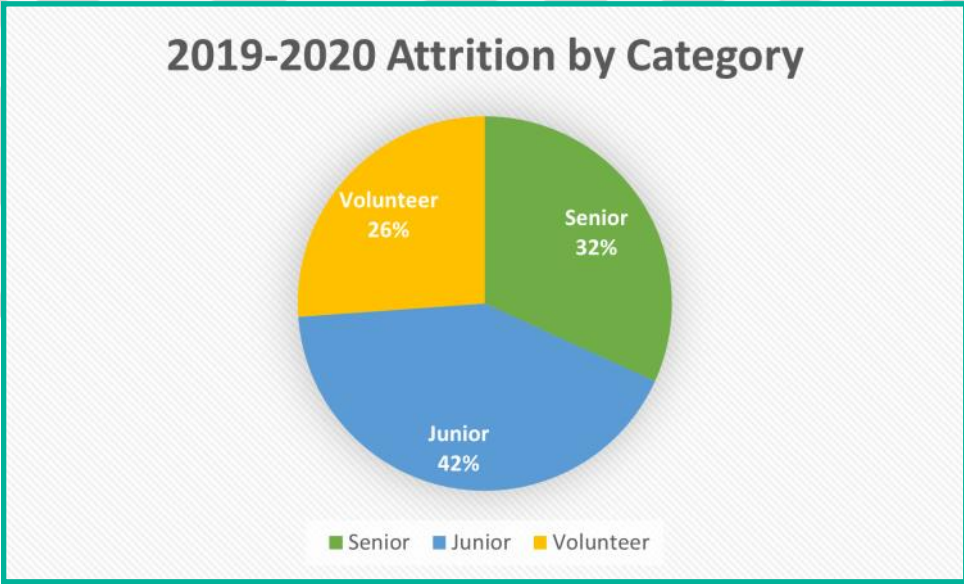
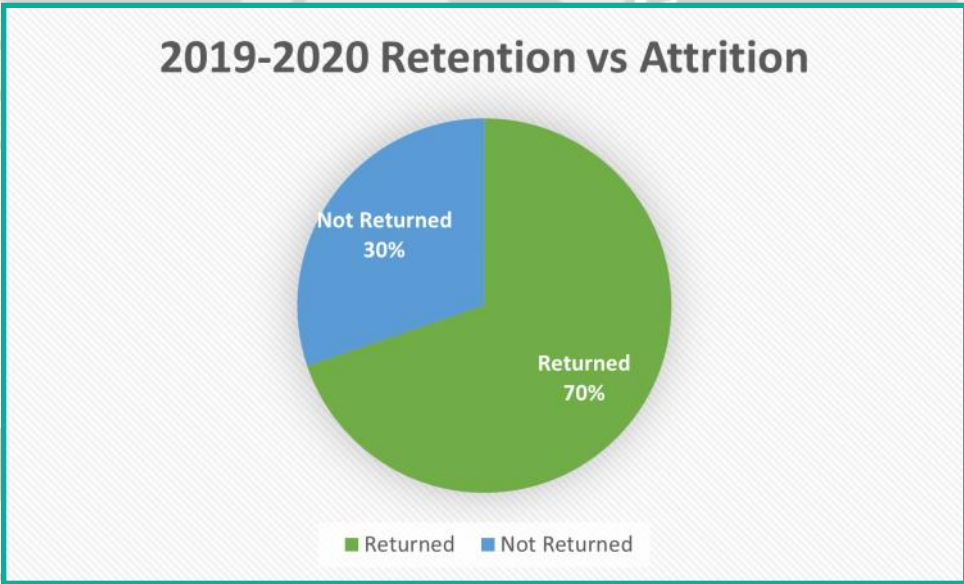
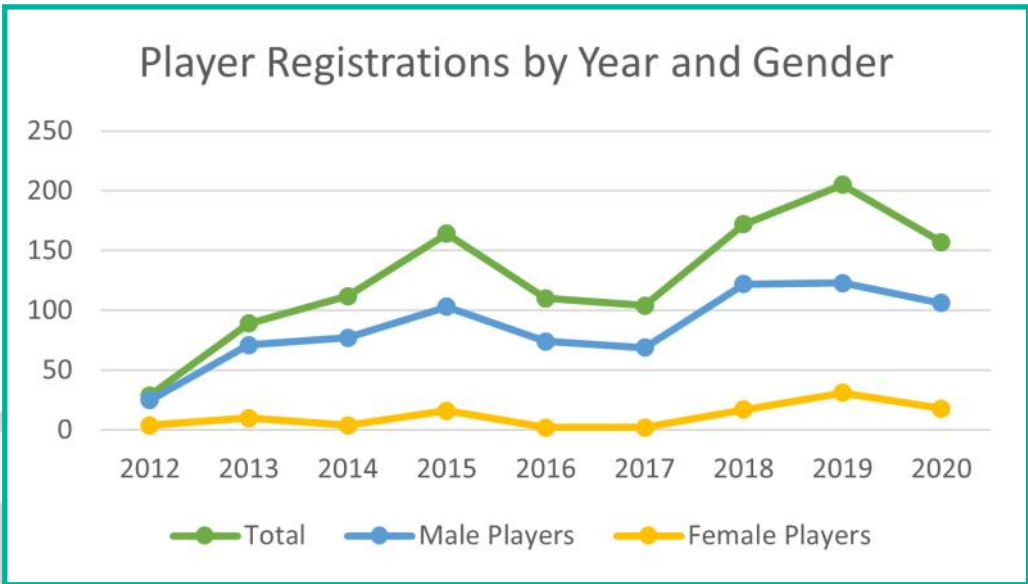


Registrations by Type and Gender



Registrations by Type





THANK YOU'S & ACKNOWLEDGEMENTS

The Committee would like to thank the following people who put their hands up to volunteer around the club this season. We thank you for your support in trying circumstances, and hope to see you all back next year!

Coaches and Assistants: Tim Baird, Miranda McMurray, Lenny Miller, Kevin O'Neill, Trent Ousley, Matt Parsons, Alex Pynor, Jenna-Lee Roberts, Michael Simpson, Una Tafuna, Aussie Takairangi, Jasmine Vassallo, CJ Williams, Brayden Wilson

Team Managers: Neville Anastassiou-Stein, Yvette De Pasquale, Emma Earney, Leonie Gannon. Jacqui Laughton, Rose Ousley, Lynne Simpson, Elise Suhle, Robyn Tafuna

Sports Trainers & Water Runners: Nathan Allan, Simone Coughlin, James Hibbard, Tony Homan, Simon Lindberg, Trent Ousley, Carolyn Prothero, Carrie Roussety, Lynne Simpson, Aussie Takairangi

Club Volunteers

Melanie Baird, Prue Cobbing, Karen Collard, Ian Knight, Peter Knight, Chloe Manuel, Rose Ousley, Alex Pynor, Beth Sellar, Lynne Simpson, Michael Simpson, Kirk Stone, Elise Suhle, Jasmine Vassallo

THANK YOUS & ACKNOWLEDGEMENTS

Club Sponsors

Jackson Taylor MP
Ian Knight Photography

From Knox Council - Suranga Dissakarunaratne,
Daniel Clark and Natalie Rowe

Everyone at NRLVic, especially Scott
McNaughton and Brent Silva

Jackson Taylor MP (and Pat and Eve)





COLCHESTER RESERVE UPGRADE - BEFORE





COLCHESTER RESERVE UPGRADE - AFTER



PRESEASON TRAINING FEBRUARY 2020





Senior Men & Women at
NRL Vic Storm Harmony 9s
Casey Field, 29 February 2020





**UNDER 13 GIRLS AND
SENIOR MEN
PRESEASON TRIALS V
FRANKSTON RAIDERS
14 MARCH 2020**

